

Welcome!

ESSA Section 1116

The Content & Cycle of the PFE Policies (LEA & School)

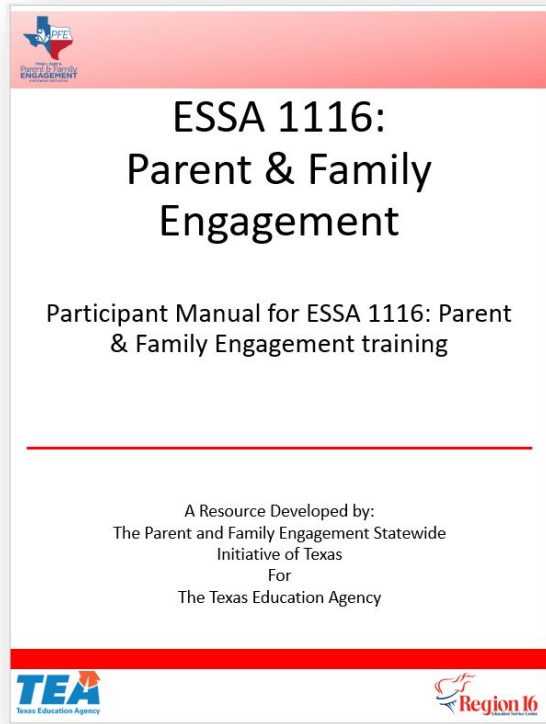
ESSA Section 1116

Making Sense of Title I Parent and Family Engagement Requirements

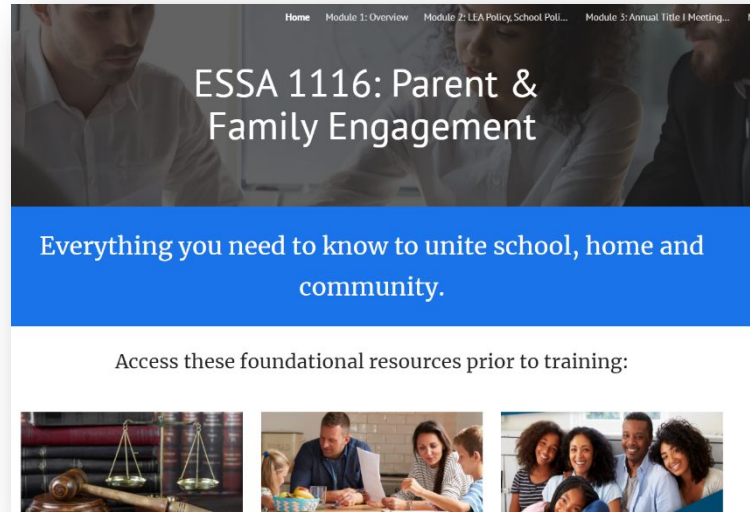
[ESSA Public Law 114-95 Section 1116 Resource](#)

Training Materials

Participant Manual



Training Website



R16.us/ESSA1116Training



Training Norms

- Richer conversations occur when everyone engages in them, takes turns, listens, and has an open mind.
- Please limit distractions such as text messages, phone calls, emails, and side conversations.

Objectives

Participants will learn:

- The requirements of the LEA PFE Policy
- The requirements of the School PFE Policy
- Ways to get parent input on both policies
- Evaluation methods

Participants will walk away with:

- A sample LEA PFE Policy
- A sample School PFE Policy
- Policy Templates

Parent and Family Engagement Defined *Section 8101 (38-39)*

Title I, Part A parent and family engagement is defined as the participation of parents and families in **regular, two-way, and meaningful communication** involving student academic learning and other school activities, ensuring that—

- Families play an **integral role** in assisting their child's learning;
- Families are **encouraged to be actively involved** in their child's education at school;
- Families are **full partners** in their child's education and are included in **decision-making** and on **advisory committees** to assist in the education of their child; and
- **Other activities** are carried out, such as those described in ESSA Section 1116.

Policy Toolkit

<https://4.files.edl.io/38e4/08/23/23/200423-025c8fb7-7144-428d-9511-3fd15c555bf9.pdf>



For 10 minutes, look through the Policy Toolkit

Pay special attention to the Policy requirements and the templates.

Local Education Agency (LEA) Policy (a)

[PFE Policy: District & Campus One-Pager](#)

Activity

- There are 2 LEA PFE policy samples in the Participant Workbook.
- As we review the requirements, be looking and deciding which of the samples meets the requirements (A or B).

Example ISD Parent Policy

This document is intended for ESSA 1116 training purposes ONLY.
LEAs & Schools need to ensure they meet the needs of their community.

Example A

2023-2024 Parent & Family Engagement (PFE) Program

Example ISD is committed to our vision: Every student matters and serves a purpose. We strive to provide high-quality education

Example ISD Parent Policy

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Example B

2023-2024 Parent & Family Engagement (PFE) Program

Example ISD is committed to our vision: Every student matters and serves a purpose. We strive to provide high-quality education

LEA Policy- General (a)(1)

To receive funding, a district, with parents, must **plan and implement:**

- programs,
- **activities,** and
- procedures

that involve parents and family members.



LEA Policy- Written (a)(2)

[Written PFE Policy: District & Campus](#)

LEA Policy- Written (a)(2)



Any district receiving Title I funding, must:

- Work *with* **parents** and create a PFE policy,
- Incorporate the policy into the **district improvement plan (DIP)**,
- Evaluate & revise the policy ***annually***.

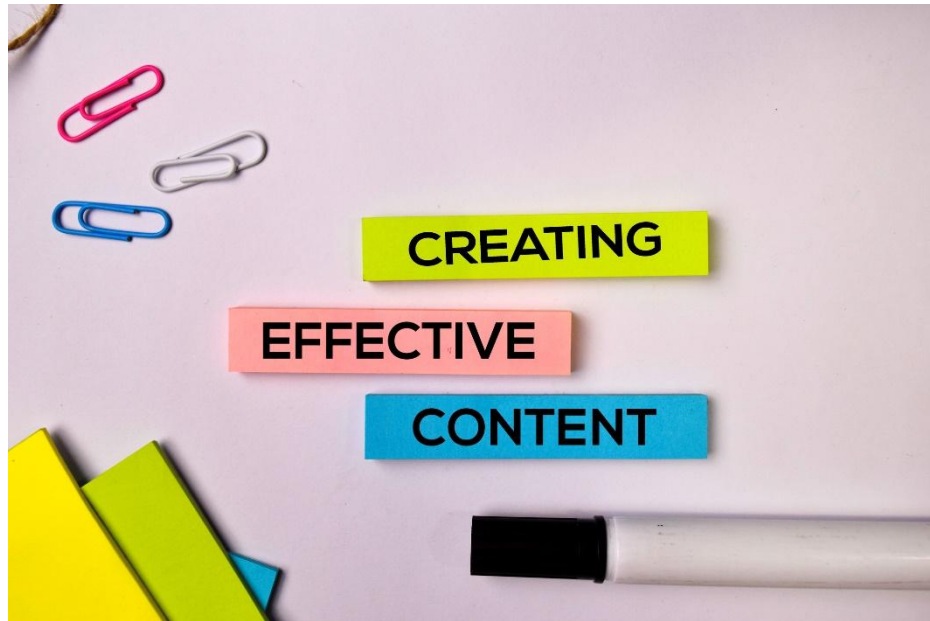
LEA Policy- Written (a)(2)

LEAs must:

- Include parents in **developing** the District Plan (section 1112).
- Include parents in developing support & **improvement** plans (section 1111).



LEA Policy- Written (a)(2)



LEAs:

- Will plan technical **assistance** and any other **support** schools need to **improve** their PFE involvement activities.
- MAY include **consultations** with others who have effectively engaged parents and families in education.

Best Practices Expo:

<https://www.esc16.net/apps/pages/pfebestpracticesexpo>

LEA Policy- Written (a)(2)

LEAs must:

Bring together PFE Strategies with other relevant Federal, State and local laws and programs.



LEA Policy- Written

What goes into a policy? (a)(2)

The LEA policy will:

- Explain the school's participation in the Title I program
- Establish expectations and objectives for meaningful PFE
- Describe how the LEA will:
 - Involve parents in developing a plan and development of support and school improvement plans
 - Distribute the PFE Policy to parents
 - Provide coordination, technical assistance and other support necessary to assist and build capacity of all schools
 - Coordinate & integrate PFE strategies
 - Conduct, with involvement of parents, an annual evaluation of the PFE program & policy (barriers, needs, strategies used)
 - Use the findings of the evaluation to revise the program & policy
 - Involve parents in the activities
- **A Translation statement stating where/how the policy can be accessed in other languages based on their translation policy.**

Take 15-20 minutes to:

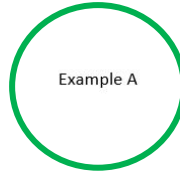
- Review the two LEA PFE Policies
- Decide which one meets compliance
- Discuss with group
- With your group, revise the one that does not meet compliance.

Example VS Non-Example

Which one meets compliance?

Example ISD Parent Policy

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Parent & Family Engagement (PFE) Program	
What is it?	Example ISD is committed to our vision: Every student matters and serves a purpose. We strive to provide high quality education individualized for each student by developing and maintaining relationships with families and the community. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education. Parents and families are a child's first teacher. They imitate you from the moment they are born. Therefore, a mutually beneficial relationship between school and home is in the best interest of every child. The expectation of our PFE Program is to foster communication and decision making with parents about student performance and to collaboratively support learning. Our objectives are:
Expectations & Objectives	<ul style="list-style-type: none"> ➤ Effective two-way communication between school and home which is linked to a higher completion rate on homework, better attention during instructional tasks, increased participation by all parties, and improved interactions and relationships between parents, teachers, and students. ➤ Parents who are involved in their child's school experiences are more likely to have higher grades, improved behavior, better attendance, social skills, and adaption. ➤ Learning together leads to better school and home life. ➤ Being a lifelong learner can help prevent some health issues that often occur later in life.
	<ul style="list-style-type: none"> ➤ Create a Parent Advisory Board on which parents will be included. This board will plan, develop, evaluation and revise support and school improvement plans. ➤ Hold regular meetings where the Parent Advisory Board will seek input of families, community members and educators. ➤ Distribute the PFE Policy, this document, to parents and the communities by: <ul style="list-style-type: none"> ○ Posting it on our district website, and keeping it up to date ○ Distributing printed copies to all the local churches, restaurants, and other businesses ○ Sending a printed copy home with every student ○ Distributing printed copies and QR codes to the electronic version at <u>the all</u> of the school's annual meetings ➤ Have a representative at every school's annual title I <u>meeting</u>

Group Discussion:

How can we fix the one that does not meet compliance?

- Assist schools in the evaluation and revision of their PFE policy and school-parent compact
- Evaluate the District Parent and Family Program and its policy throughout the year and revise it as needed
- Provide training to every district employee on the most effective PFE strategies
- Add an interpretation statement in native language (can add a clause stating none needed based on needs assessment.)

Methods of Distribution Gallery Walk

The LEA shall distribute the PFE Policy to parents ((a)(2)).

- In the chat, write 1 distribution method on your way to a 10-minute break.
- When you return, read through them, take pictures, notes, etc.

10-minute Break Time



Upon returning:

- Discuss as a group:
 - If the method of distribution is via a website, what needs to occur each year?
 - Regarding translating the policy, discuss:
 - different options for this process
 - uploading it to the website and
 - if offering *verbal* translation, what is the best way to communicate that?
 - What language should the communication be in?

- Create a system that works *without* you.

LEA Policy- Written (a)(2)



LEAs must:

- Get feedback from parents and families.
- Via an evaluation, identify:
 - **Barriers** that prevented parents from participating,
 - **Needs** of parents and families, and
 - Successful **strategies** used or needed to be implemented.

Best Practice Idea: do after every event/activity/meeting/etc.
Example Evaluations in Evaluation Toolkit

LEA Policy- Written (a)(2)

LEAs:

- Must revise PFE policies based on the findings of the evaluation.
- Must involve parents in school activities.
- MAY include the creation of a parent advisory board.



- Best Practice Ideas:
- Parent Advisory Board
 - Meet after each event to discuss:
 - Impact
 - Possible improvements
 - Attained goals

School PFE Policy- Parental Comments (b)(4)

The LEA will submit unsatisfied parent comments with their 1112 plan to the state.



School PFE Policy (b)

[Policy Resources](#)

Activity

- There are 2 School PFE policies in the Participant Workbook.
- As we review the requirements, be looking and deciding which of the School PFE Policies meets the requirements (A or B).

Example A

Example School Parent Policy

This document is intended for ESSA 1116 training purposes ONLY.
LEAs & Schools need to ensure they meet the needs of their community.

2023-2024 Parent & Family Engagement (PFE) Program

Example School is committed to our vision: Every student matters and serves a purpose. We strive to provide high-quality education

Example B

Example School Parent Policy

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LEAs & Schools need to ensure they meet the needs of their community.

2023-2024 Parent & Family Engagement (PFE) Program

Example School is committed to our vision: Every student matters and serves a purpose. We strive to provide high-quality education

School PFE Policy- General (b)(1)

- Any school receiving Title I funding, must:
 - Work **with** parents and create a policy,
 - **Distribute** that policy to parents in an understandable & uniform format,
 - Make the policy available to the **community**, and
 - **Update** the policy **periodically** to meet the needs of parents and the school.



School PFE Policy- Special Rule (b)(2)

If the *school* has a PFE policy that applies to all parents and family members, such school may amend that policy, if necessary, to meet the requirements of this subsection.



School PFE Policy- Amendment (b)(3)

If the *LEA* involved has a school district-level PFE policy that applies to all parents and family members in all schools served by the LEA, such agency may amend that policy, if necessary, to meet the requirements of this subsection.

School Policy- Written

What goes into a policy? (c-f)

Take 15-20 minutes to:

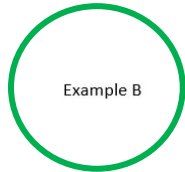
- Review the two School PFE Policies
- Decide which one meets compliance
- Discuss with group
- With your group, revise the one that does not meet compliance.

- Information about the PFE program, funding & possible review by TEA
- Information about family activities & meetings (including the Annual Title I Meeting) which must be offered at ***flexible times***,
- Information on how to be involved in the planning, review and improvement of PFE programs and the policy
- A description and explanation of the school's curriculum,
- Forms of academic assessment,
- Expected achievement levels on academic assessments,
- Ways to request regular meetings
- Parent Compact (optional).
- **A translation statement stating where/how the policy can be accessed in other languages.** (be sure to put this in the other language)

Example VS Non-Example

Which one meets compliance?

Example School Parent Policy
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Parent & Family Engagement (PFE) Program	
What is it?	Example School is committed to our vision: Every student matters and serves a purpose. We strive to provide high quality education individualized for each student by developing and maintaining relationships with families and the community. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education.
Funding	Title I funds will be allocated for the implementation of the parent and family engagement program. Such programs, activities and procedures will be planned and implemented with meaningful consultation with parents of participating children.
Review	All use of funding and activities can be reviewed by the Texas Education Agency upon request to ensure they meet the need of the PFE Program.
Family Meetings	<p>Parent Meetings offer a time for the school and family to communicate necessary information. These meetings will always take place in the cafeteria. You can enter through the main entrance facing <u>Example street</u>. The information is the same for both coordinating meetings and will be offered both in person as well as virtually via Facebook Live. Different meeting times are offered for family convenience.</p> <ul style="list-style-type: none"> ➤ The Annual Title I Meeting will take place on the following dates and times: <ul style="list-style-type: none"> • Saturday, August 14th at 9:00 a.m. • Monday, August 16th at 6:00 p.m. ➤ The first Friday of each month at 6:00 p.m. (9/3, 10/1, 11/5, 12/3, 1/7, 2/4, 3/4, 4/1, 5/6) ➤ The first Saturday of each month at 9:00 a.m. (9/4, 10/2, 11/6, 12/4, 1/8, 2/5, 3/5, 4/2, 5/7)

Group Discussion:

How can we fix the one that does not meet compliance?

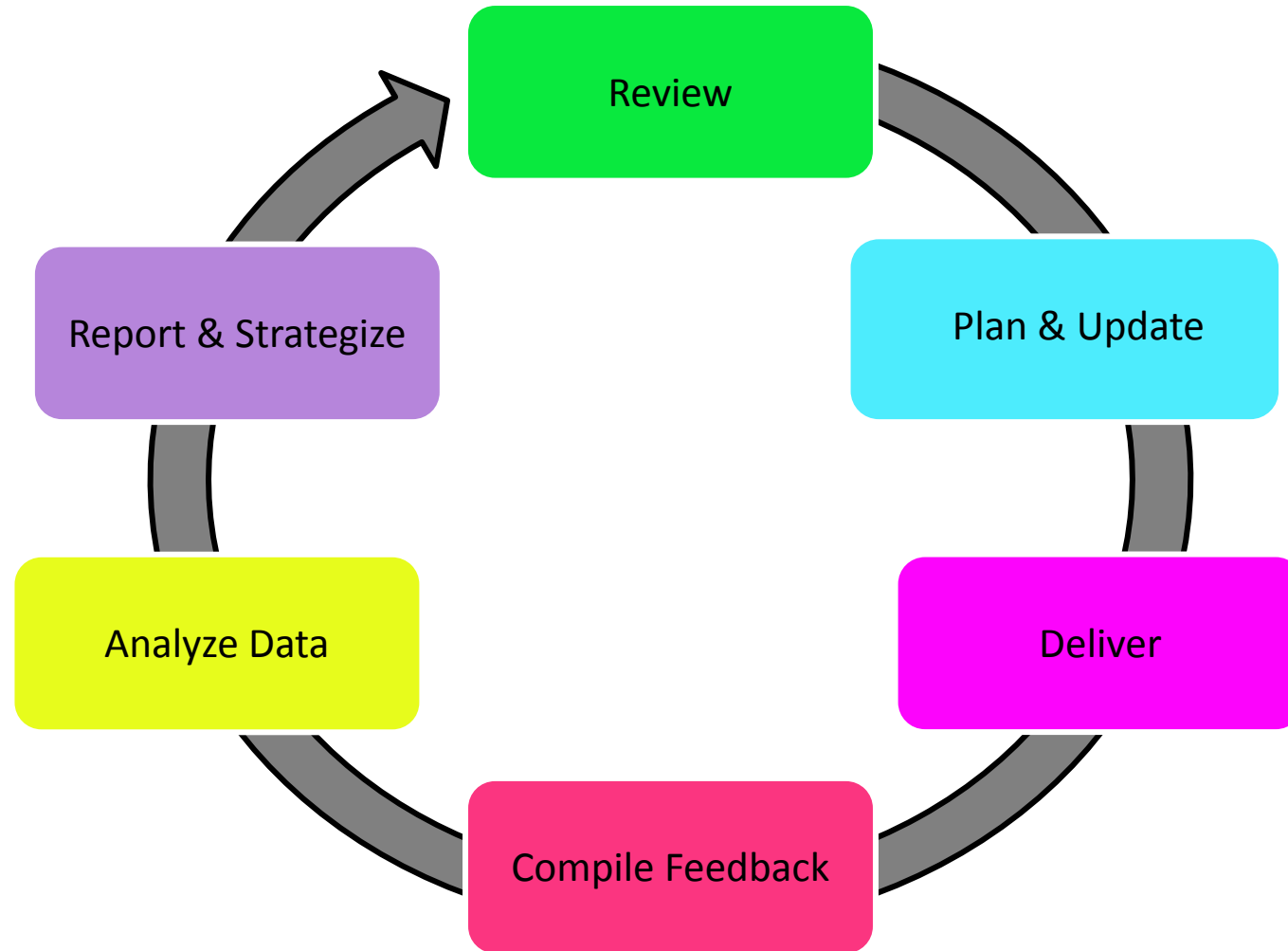
- Add in information about the Annual Title I meeting offered on two different dates at two different times.
- A description and explanation of the school's curriculum
- In the compact, the school's responsibility of providing a supportive and effective learning environment where guardians and families feel welcome, supported, and valued.
- In the compact, the parents' responsibility to Volunteer in the school and classroom when able
- In compact, the methods in which regular, two-way communication will take place.

Optional 10-minute Breaktime

On your way out, if you have any distribution methods specific to the SCHOOL PFE Policy, write them on [insert color] sticky notes and place them on the door.



Evaluation Cycle



Turn & Talk

- Think for 2 minutes
- Talk with your table for 5-10 minutes
- Elect a spokesperson
- Each table shares out

**What are some ways to evaluate the
LEA or the School PFE Policy?**

Make it applicable



1. Open your device. It will be easier on a computer, but a phone or tablet works also.
2. Go to your school or district website.
3. Count the number of clicks it takes you to find the PFE Policy. Incorrect clicks count.



Best practice:
put a button near the
top of the first page in
any home language
you serve that goes
straight to the policy.

How many clicks did it take you to find it?



Make it applicable



Now take the policy checklist. Be sure to use the LEA checklist for an LEA PFE policy and the School checklist for a School PFE policy.



Go through the policy you pulled up and see if it meets compliance.

One more thing...

ESSA 1116 PFE Policy is different than the Family Engagement Plan for *prekindergarten programs*.

The Family Engagement Plan does **NOT** take the place of the PFE Policy.

Be wary of using TASB examples.



Exit Ticket

1. In the chat write 1-2 ways the ESC can further assist you regarding LEA PFE Policy, School PFE Policy and/or the evaluation of either of them.

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Thank you so much for attending.

Works Cited

Every Student Succeeds Act (ESSA) Public Law 114-95, Section 1116. Parent and Family Engagement. (n.d.). Retrieved from Education Service Center 16:

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Texas Education Agency. (2020, May). *Title I, Part A - Improving Basic Programs Program Guide.* Retrieved from Texas Education Agency:

<https://tea.texas.gov/sites/default/files/T1AProgramGuide.pdf>

U.S. Department of Education. (2001, May). *Fathers' and Mothers' Involvement in Their Children's Schools by Family Type and Resident Status.* Retrieved from National Center for Education Statistics: <https://nces.ed.gov/pubs2001/2001032.pdf>.