

STAFF CLASSIFICATION 2024-25							
STAFF CLASSIFICATION vs. STAFF SERVICE MATRIX							
STAFF CLASSIFICATION		APPROPRIATE STAFF SERVICE (C343)		Pop Served	Actual Object	Actual Function	
Monthly Minutes, Class Identification, Class Type, and Number of Students In Class required							
			Invalid				
087	Teacher		Course Code (All EXCEPT INVALID)	SS001000-SS010000, SS012000-SS019000, SXXXXXX	*	**	11,13
047	Long Term Substitute Teacher		Course Code (All EXCEPT INVALID)	SS001000-SS010000, SS012000-SS019000, SXXXXXX	*	**	11,13
Business Error		Teachers					
087	Teacher - Content Mastery		SR000010		*	6119	11,13
087	Teacher - Tutorial		SR000005		*	6119	11,13
087	Teacher - Discipline Management		SR000001		*	6119	11,13
Business Error		EDUCATIONAL AIDES/INTERPRETERS			*Select 01-10 (C030)		
033	Educational Aide (multiple classes)	Fatal	SA000003	All except SA000003	*	6129	11, 12
036	Certified Interpreter	Fatal	SA000004	All except SA000004	*	6129	11
Professional Support		Business Error		Valid StaffService		*Select 01-10 (C030)	
002	Art Therapist	30090-0064	SE000001, SE000005, SE000006		06	6119	11
005	Psychological Associate	30090-0066	SE000001, SS007000 - SS009000		*	6119	31
006	Audiologist	30090-0067	SE000001 - SE000003, SE000006		*	6119	31
007	Corrective Therapist	30090-0068	SE000001		06	6119	11
008	Counselor	30090-0027	SS007000		*	6119	31
011	Educational Diagnostician	30090-0068	SE000001		06	6119	31
013	Librarian	30090-0029	SS002000		*	6119	12
015	Music Therapist	30090-0064	SE000001, SE000005, SE000006		06	6119	11
016	Occupational Therapist	30090-0068	SE000001		06	6119	11
017	Certified Orientation and Mobility Specialist (COMS)	30090-0070	SE000001, SE000004 - SE000006		06	6119	11
018	Physical Therapist	30090-0070	SE000001, SE000004 - SE000006		06	6119	11
019	Physician	30090-0031	SS009000		*	6119	33
021	Recreation Therapist	30090-0070	SE000001, SE000004 - SE000006		06	6119	11
022	School Nurse	30090-0031	SS009000		*	6119	33
023	Psychologist/Licensed Specialist in School Psychology (LSP)	30090-0066	SE000001, SS007000-SS009000		*	6119	31
024	Social Worker	30090-0032	SS008000		*	6119	32
026	Speech Therapist/Speech Language Pathologist	30090-0033	SE000002 - SE000003		06	6119	11
030	Truant Officer/ Visiting Teacher	30090-0038	SS020000		*	6119	32
032	Work Based Learning Site Coordinator	30090-0072	ALL (EXCEPT INVALID)	SAXXXXXX, SXXXXXXX, SE000002-SE000006	05	6119	11
041	Teacher Facilitator	30090-0073	SS001XXX, SS02000, SS004XXX, SS05XXX		*	6119	21
042	Teacher Appraiser	30090-0074	SS001000 - SS001003, SS005000		*	6119	23
054	Department Head	30090-0043	SS002000, SS004000 - SS006000		*	6119	13, 21
056	Athletic Trainer	30090-0046	SS011000		*	6119	36
100	Instructional Materials Coordinator	30090-0094	SS013000		*	6119	11, 12, 23, 41
101	Legal Services	30090-0094	SS013000		*	6119	41
102	Communications Professional	30090-0095	SS006000, SS019000		*	6129	11, 12, 13
103	Research/Evaluation Professional	30090-0096	SS004XXX, SS013000		*	6119	11,13,31,41
104	Internal Auditor	30090-0094	SS013000		*	6119	41
105	Security	30090-0097	SS020000, SS021000		*	6119	52,53
106	District/Campus Information Technology Professional	30090-0098	SS015000-SS018000, SS025000		*	6119	53
107	Food Service Professional	30090-0099	SS012000		*	6119	35
108	Transportation	30090-0100	SS010000		*	6119	34

109	Athletics	30090-0101	SS011000		*	6119	11, 36
110	Custodial	30090-0102	SS014000		*	6119	51
111	Maintenance	30090-0102	SS014000		*	6119	51
112	Business Services Professional	30090-0094	SS013000		*	6119	41
113	Other District Exempt Professional Auxiliary	30090-0077	SS013000, SS023000		*	6119	11-36, 53, 61
114	Other Campus Exempt Professional Auxiliary	30090-0075	ALL SSXXXXXX (Except Invalid)	SS001XXX, SS013000, SS14000, SS016000, SS019000	*	6119	ALL FUNCTION CODEs apply excluding FUCTION-CODE 11
115	Psychiatric Nurse	30090-0066	SE000001, SS007000, SS008000, SS009000		*	6119	31
116	Licensed Clinical Social Worker	30090-0066	SE000001, SS007000, SS008000, SS009000		*	6119	31, 32
117	Licensed Professional counselor	30090-0066	SE000001, SS007000, SS008000, SS009000		*	6119	31
118	Licensed Marriage and Family Therapist	30090-0066	SE000001, SS007000, SS008000, SS009000		*	6119	31
119	Family and Community Liaison	30090-0127	SS00700, SS008000, SS019000, SS022000		*	6119	31, 61
120	Instructional Coach	30090-0073	SS001XXX, SS002000, SS004XXX, SS005XXX, SS006000, SS007000, SS011000		*	6119	12, 13, 21
121	Chaplain	30090-0128	SS007000, SS019000, SS0211000		*	6119	31, 52, 61
<b>CAMPUS ADMINISTRATION</b>							
003	Assistant Principal	30090-0025	SS003000		01	6119	23
020	Principal	30090-0025	SS003000		01	6119	23
<b>CAMPUS/CENTRAL ADMINISTRATION</b>							
(Campus Admin if org = 001-699) (Central Admin if org = 701-799, 998, 999)							
012	District Instructional Program Director	30090-0028	SS001XXX, SS002000, SS004XXX, SS005XXX, SS006000, SS007000, SS011000		01	6119	12, 13, 21, 31
028	Teacher Supervisor	30090-0036	SS001XXX, SS002000, SS004XXX - SS005XXX		01	6119	21
040	Athletic Director	30090-0042	SS011000		01	6119	36
055	Registrar	30090-0045	SS003000, SS013000		01	6119	23, 41
<b>CENTRAL ADMINISTRATION/DISTRICT-WIDE ADMINISTRATION</b>							
004	Assistant/Associate/ Deputy Superintendent	30090-0026	SSXXXXXX		01	6119	12, 13, 21,31-61, 81
027	Superintendent/Chief Admin Officer/CEO/ President	30090-0035	SS013000		01	6119	41
043	Business Manager	30090-0035	SS013000		01	6119	41
044	Tax Assessor/Collector	30090-0035	SS013000		01	6119	41
045	Director of Personnel/ Human Resources	30090-0035	SS013000		01	6119	41
<b>ESC ONLY</b>							
060	Executive Director	30090-0048	SS013000		N/A		41
061	Assistant/Associate/ Deputy Executive Director	30090-0049	SSXXXXXX		N/A		41
062	Component/Department Director	30090-0049	SSXXXXXX		N/A		21, 41
063	Coordinator/Mgr./ Supervisor	30090-0049	SSXXXXXX		N/A		21, 51, 52, 53
064	Specialist/Consultant	30090-0049	SSXXXXXX		N/A		21
065	Field Service Agent	30090-0076	SS022000		N/A		41, 62
079	Other ESC Professional Personnel	30090-0049	SSXXXXXX		N/A		11, 12, 13, 21, 51,52,53
<b>Auxiliary Role ID</b>							
201	Business/Finace (Accounting Clerk, Accounts Payable Clerk, Purchasing Clerk)				N/A	6129	

202	Campus Office/Clerical (Receptionist, Secretary, Certification, Specialist, Bookkeeper, Data Clerk, Registrar)				N/A	6129	
203	Central Office/Clerical (Receptionist, Secretary)				N/A	6129	
204	Child Nutrition				N/A	6129	
205	Human Resources (Certification Specialist, Human Resources Specialist)				N/A	6129	
206	Information Technology (computer Technician, District PEIMS Data Coordinator, Help Desk Technician, Telecommunications Technician)				N/A	6129	
207	Campus Technology Specialist				N/A	6129	
213	Custodial				N/A	6129	
214	Maintenance				N/A	6129	
215	Plumber				N/A	6129	
216	Painter				N/A	6129	
217	HVAC				N/A	6129	
218	Electrician				N/A	6129	
219	Warehouse				N/A	6129	
220	Safety/Security				N/A	6129	
221	Transportation				N/A	6129	
222	Other Non-Exempt Auxiliary(Including Non-Exempt				N/A	6129	

Substitute and Absent Regular Staff

Type of Staff	Example		StaffService	StaffClassification		Student Count
Substitute	Typical type of substitute hired on a daily basis to substitute teach but is not on the regular district payroll		The substitute is not reported through PEIMS			
Substitute	"Floating Substitute" Professional district employee who is hired on a <b>long-term basis</b> to substitute as needed in whatever classroom falls vacant on a given day due to a teacher calling in sick or taking a personal leave day.		SR000007	047		0
Substitute	Substitute for classroom staff <b>not returning</b> to classroom. Teaching position has become vacant through death, resignation or termination		The substitute is reported through the StaffSectionAssociation Entity			
Classroom staff out on the "as-of-date"	Classroom staff still on the district payroll who are out on a sabbatical, a suspension, or for an extended illness and whose classroom duties <b>have been permanently reassigned</b> .		SR000007	047		0
Classroom staff that will be returning to the classroom	Classroom staff on sick leave, pregnancy or family medical emergency leave whose duties are <b>temporarily assigned</b> to a substitute. The substitute is not reported.		The substitute is not reported through PEIMS			